



BUILDING DEPARTMENT COMPLAINT FORM

To assist Norfolk County Building Division in following up on your complaint, **please print** the details of your inquiry below and forward the complaint to the address noted in the footer of the page.

Completed complaint forms can also be emailed to permits@norfolkcounty.ca.

Property/Address/Location:

I, _____, residing at _____
do hereby lay and serve complaint against the owner/builder of the above-noted property with respect to the following conditions that are occurring and may not conform to the By-Laws of Norfolk County or the Ontario Building Code.

Details of Complaint (If extra space is required please attach an additional sheet)

Supporting Documentation

☐ Photographs ☐ Email ☐ Other (specify) _____

I do hereby lay and serve complaint against the owner of the above-noted property with respect to the following conditions that are occurring and may not conform to the By-laws of Norfolk County.

I HEREBY acknowledge that all complaints are confidential until such time as the complainant may be asked to testify in support of the complaint.

AND FURTHER acknowledge that if required I will attend and testify in support of this complaint at any Court of Law in the Province of Ontario.

☐ I consent

Signature: _____

Date: _____

Community Development Division- Building Department

185 Robinson Street, Suite 200, Simcoe, ON N3Y 5L6 • 519-426-5870 Ext. 6016



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Complainant Information

Name: _____

Address: _____

Phone: _____

Email: _____

The information collected on this form is subject to the
[Municipal Freedom of Information and Privacy Act](#) (MFIPPA).

For Office Use Only	
Date Received:	
Received By:	
Permit Number:	

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